

EDICT

EDT - P -023/2022

Opening of a documentary application for the teaching staff-career of the polytechnic higher education in the category of Main Coordinating Professor for the field of Occupational Therapy

1. By the provisions of articles 9A, 10A, 15, 15A and 29B of the Career Statute of Teachers of the Polytechnic Schools of Higher Learning (ECPDESP), approved by Law-Decree no. 185/81, 1.07, amended by Law-Decree no. 207/2009, 31.08, and by Law no. 7/2010, 13.05, in conjunction with the approved by Dispatch no. 4807/2011, published in *Diário da República*, 2nd series, no. 54, of March 17th, and subsequent current legal provisions, it is hereby made public that, by order of the president of the School of Health of the Polytechnic Institute of Porto (E2S|P. PORTO), of September 09th, 2024, in the use of own competence in accordance with Article 15 (1) (d).^o of the statutes of the Higher School of Health, approved by Order No. 2832/2018, published in the Official Gazette, 2.^o 55, of March 19th, 2018, a documentary contest is opened for a period of 30 working days, starting the day of the publication of this Public Notice in *Diário da República*, aiming to fill a position planned and not occupied in the Personnel map of the School of Health of Porto Polytechnic (E2S | P. Porto), in the career of professor of polytechnic higher education, in the category of Main Coordinating Professor, in the Occupational Therapy technical-scientific field, in the form of employment contract in public service for an indefinite period.

2. Workplace – E2SIP.PORTO, Rua Dr. António Bernardino de Almeida, 400, 4200-072, Porto.

3. Number of job vacancies to be filled –1 (one).

4. The modality of the legal relationship of employment to be constituted – Contract of work in public functions of indefinite duration, by the provisions of article no. 9A of Law-Decree no. 185/81, 1.07, amended by Law-Decree no. 207/2009, of 31.08, and by Law no. 7/2010, of 13.05, which approved the Career Statute of Teachers of the Polytechnic Schools of Higher Learning (ECPDESP).

5. Category functional characterization— The Main Coordinating Professor is responsible for the functions listed in provision no.1 of article 9A of ECPDESP.

6. Recruitment Scope – The cumulative requirements for admission to the competition are as follows:

- a) Fulfillment of requirements set forth in paragraphs b) to e) of provision no.1 of article no. 17 of the General Labor in Public Functions (LTFP), approved by Law no. 35/2014, 20.06, with appropriate updates.
- b) To hold a PhD degree for more than 5 years and the title of aggregation or legally equivalent title in the field or related fields of that in which this Documentary Contest is opened. It is hereby made

clear that the concept of field or related fields, in terms of a doctorate degree, relates to the theme of the dissertation and, in case of aggregation, to the theme of the lesson and scope of the examinations that should be properly adequate to the field of the contest.

- c) The opponents of the application, holding a foreign qualification, must prove its recognition, equivalence or registration of the PhD degree, in accordance to applicable legislation.
- d) Fulfilling the requirements established by the Career Statute of Teachers of the Polytechnic Schools of Higher Learning (ECPDESP), in its current form, and subsequent Regulations for the Procurement of Teaching Career Personnel of the Porto Polytechnic Institute (P. PORTO), approved by Dispatch no. 4807/2011, published in *Diário da República*, 2nd series, no. 54, of the March 17th 2011.

7. Validity period of the Application:

7.1 The application is valid for the mentioned job position, expiring with its occupation or inexistence or insufficiency of candidates.

7.2 The application can cease by duly substantiated act of the President of Porto Polytechnic (IPP), respecting the general principles of the administrative activity, as well as the limits, regulations and insolvency proceedings.

8. Formalisation of application:

8.1 Applications are submitted electronically through the website:

<https://www.ess.ipp.pt/candidaturas>

8.2 Along with the application, candidates must submit:

- a) Electronic form of application to the documentary competition;
- b) One copy of the *Curriculum Vitae*, organized according to the selection and ranking criteria mentioned in provision no. 9 of this Public Notice;
- c) One copy of each mentioned publication in the *Curriculum Vitae*;
- d) Documents certifying that the candidate fulfills requirements mentioned in paragraph b) of provision no. 6 of this Public Notice.
- e) Copy of identity card/citizen card.

8.3 Non-submission of certifying documents by the candidate relating to his/her *Curriculum Vitae*, and non-organized according to the terms of paragraph b) of provision 8.2. implies non-valuation of said elements.

8.4 Candidates that currently collaborate with E2S I P.PORTO are dismissed of submitting documents that already exist in their individual files, and this should be duly mentioned in the application form.

8.5 Documents must be submitted in Portuguese or English or, exceptionally, in another foreign language, and the Jury may, by deliberation, require translation of said documents.

8.6. Applications sent through e-mail and/or that have been registered on the electronic application platform after the application deadline, will not be accepted.

8.7. Without prejudice to the obligation to send the elements stipulated in the previous paragraphs, exceptionally, the Jury may request candidates to provide additional documentation related to the submitted curriculum.

8.8. The exception referred to in point 8.7 does not replace the provisions of points 8.1, 8.2 and 8.3, with the sole objective, as a matter of time, to clarify any doubts raised by the Jury.

9. Selection and ranking criteria are as follows:

The selection and seriation criteria and their weighting refer to the general functions of teachers, provided for in Article 2a of the ECPDESP.

9.1. Approval of candidates on absolute merit will depend on their having a curriculum whose merit the jury deems to be of scientific and pedagogical level, research capacity and developed activity compatible with the disciplinary area and category for which the competition is open, and it is considered approved on merit absolute the candidate who is approved by an absolute majority of the voting jury members, in which the vote must be favorable whenever the jury member has attributed a score equal to or greater than 50, based on the detail of the selection and ranking criteria.

9.2. Candidates approved on absolute merit will be ordered based on the scores obtained in accordance with the detailed selection and ranking criteria.

9.3. The dimensions of the selection and ranking criteria are as follows:

- a) Pedagogical Capacity Dimension – 35%
- b) Technical-Scientific and Professional Performance Dimension – 35%
- c) Dimension Other Activities Relevant to the Mission of the Institution/Organizational Activity – 30%

9.4 Pedagogical Capacity Dimension (35%):

9.4.1 Experience and dedication to teaching in the area for which the application is open (60%):

Experience relevant to the area as a full-time or exclusive lecturer in higher education; Regency or co-regency of Course Units framed in Study Cycles in the area for which the competition has been opened; Teaching of Course Units framed in Study Cycles in the area for which the application has been opened.

9.4.2 Elaboration of didactic material (20%):

Author or co-author of learning support texts with ISBN or of works of pedagogical nature in the area in article format in indexed magazine; Author or co-author of text of didactic-pedagogical nature or digital materials that deal with all or part of the contents of a curricular unit/course.

9.4.3 Pedagogical and technical training for teaching activities in higher education in the area for which the application is open and participation in other relevant pedagogical activities (20%):

Participation in continuous training courses or other training and/or pedagogical or technical-professional updating actions that do not confer a degree; Dynamisation as a trainer of seminars, workshops, continuous training courses or other pedagogical or technical-professional updating actions that do not confer a degree; Coordination or participation in pedagogical projects of creation of new courses, introduction of new teaching-learning methodologies, reformulation of study plans, preparation of self-evaluation reports of study cycles and preparation of transition plans; Development of extracurricular pedagogical projects of community extension with the participation of external institutions.

9.5 Technical-Scientific and Professional Performance Dimension (35%):

9.5.1 Academic qualification (30%):

Bachelor's degree (or legal equivalent) in the area for which the application is open; Master's degree with a dissertation topic with relevance to the area for which the competition is open; Post-doctoral degree in a topic with relevance to the area for which the competition is open, of a duration of one year or more. Access qualification: PhD degree with a dissertation topic relevant to the area for which the competition is open and aggregation in the area for which the competition is open.

9.5.2 Scientific production (25%):

Author or co-author of scientific articles in indexed journals; Author or co-author of scientific articles in other journals with scientific arbitration; Author or co-author of technical-scientific books, full chapters in technical-scientific books or full chapters in conference proceedings; Author or co-author of abstracts published in indexed or peer-reviewed journals.

9.5.3 Dynamism, intervention and recognition in technical and scientific activities (20%):

Participation in funded research projects; coordinator of Laboratory/R&D Centre, formally recognised by higher education institution; Member of R&D centre formally recognised by higher education institution; Member of formally constituted networks developing national and international scientific activities; Member of scientific committees of national or international scientific-technical events; Author or co-author of prototypes resulting from R&D projects; Author or co-author of oral or poster communications at national or international academic or professional congresses; Author or co-author of works that have received a scientific award; Research grants received or supervised.

9.5.4 Scientific supervision and participation in scientific evaluation activities (20%):

Supervision or supervision of completed PhD theses; Supervision or supervision of completed Master's thesis/project/project/internship final report; Participation in a jury of doctoral academic examinations; Participation in a jury of master's academic examinations; Participation in a jury of specialist degree examinations; Reviewer/editor of scientific articles in indexed journals.

9.6 Dimension Other Activities Relevant to the Mission of the Institution/Organizational Activity (30%):

9.6.1 Top management in statutory organic structures in higher education (40%):

Rector/President or Vice-Rector/Vice-President of Higher Education Institution; President or Vice-President of statutory bodies of Organic Units of Higher Education Institution.

9.6.2 Intermediate management in statutory organic structures in higher education (30%):

Coordinator/vice-coordinator or director/vice-director of department/technical-scientific area; Coordinator/vice-coordinator of study cycle in higher education; Member of statutory organic structures in higher education; Participation in internal or external institutional committees.

9.6.3 Member of juries of competitions, organisation of events and other relevant activities (30%):

Member of juries for the recruitment of teaching staff under the statutes of the teaching careers in higher education, in any capacity; Member of juries for the recruitment of non-teaching staff (including paid professional internships) or of scientific research grant holders; Member of an organising committee for congresses, seminars, short courses or other technical-scientific and pedagogical events; other organisational activities relevant to the Higher Education Institution.

9.7 The Jury may hold public hearings, on an equal basis for all candidates, in accordance with Article 23(4) (b) of the ECPDESP.

9.8 The detail of the selection and serial criteria can be found at:

www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes and is an integral part of this Notice.

10. The final classification awarded individually by each element of the Jury will be obtained using the following formula: $NFEJ = 0,35*CP + 0,35*DTCP + 0,30*AO$, where NFEJ corresponds to the final score of the jury element; PC = Sum of the scores attributed to the candidate in the Pedagogical Capacity Dimension, TSPP = sum of the scores attributed to the candidate in the Technical-Scientific and Professional Performance Dimension; OA = sum of the scores attributed to the candidate in the Dimension Other Activities Relevant to the Mission of the Institution/Organizational Activity.

11. In accordance with article 20(3) of the Regulations for the Procurement of Teaching Career Personnel of the Porto Polytechnic Institute (P. PORTO), teachers in the exercise of management positions in their organic units/institute and exempt from teaching functions by the application of legal or statutory regulations or by determination of the competent bodies should not be harmed in the application of the grid in the dimension referred to in point 9.5 of this notice.

12. Participation of interested parties and decision:

12.1 The draft final order shall be notified to the candidates, for the purpose of holding the hearing of the persons concerned, in accordance with Articles 121 et. following of the Code of Administrative Procedure, and the provisions of Article 25 of the Regulation shall apply with appropriate adaptations.

12.2 Held the hearing of the interested parties, the Jury appreciates the allegations offered and approves the list of final ordering of the candidates.

12.3 Prior hearing – In the event that any of the candidates are excluded for not complying with the legal requirements and at the end of the evaluation made, the prior hearing shall be held in accordance with articles 121 and 122 of the Code of Administrative Procedure.

12.4 Conferring the process: documents relating to this contest can be found at <https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>, as well as in the Secretariat of the Presidency of the E2S| P.PORTO, during normal office hours.

13. The minutes of the jury are provided to the candidates whenever requested.

14. False statements will be punished under the law.

15. Composition of the jury:

15.1 President:

Prof. Maria Cristina Prudêncio Pereira Soares, Principal Coordinating Professor, President of School of Health of Polytechnic Institute of Porto, who will be replaced in her absences or impediments by Prof. Paula Maria da Costa Lopes, Vice-President of School of Health of Polytechnic Institute of Porto.

15.2 Effective members:

Prof. Maria Constança Leite de Freitas Paúl, Full Professor at the Instituto de Ciências Biomédicas Abel Salazar da Universidade do Porto;

Prof. Anabela Maria Sousa Pereira, Full Professor at the Departamento de Psicologia da Universidade de Évora;

Prof. Rui Manuel Proença de Campos Garcia, Full Professor at the Faculdade de Desporto da Universidade do Porto;

Prof. Ana Maria Português Nunes Galvão, Principal Coordinating Professor at the Escola Superior de Saúde do Instituto Politécnico de Bragança;

Prof. Agostinho Luis da Silva Cruz, Principal Coordinating Professor at the Escola Superior de Saúde do Instituto Politécnico do Porto;

Prof. Rui Assunção Esteves Pimenta, Principal Coordinating Professor at the da Escola Superior de Saúde do Instituto Politécnico do Porto.

16. In compliance with Article 9 (h) of the Constitution of the Portuguese Republic, the Public Administration, as an employer, actively promotes a policy of equal opportunities for men and women in accessing employment and professional advancement, providing scrupulously in order to avoid any form of discrimination.

17. All notifications that take place within the scope of this tender procedure will be made electronically (platform and/or email), being considered made on the fifth working day after its submission or on the first working day following that when that day is not a business day, in accordance with the provisions of paragraph 6 of article 113 of the CPA.

18. This Public Notice will be published in the following terms:

- a) In Series II of the "*Diário da República*" Official Gazette;
- b) On the Bolsa de Emprego Público website, www.bep.gov.pt, on the first working day following publication in the "*Diário da República*" Official Gazette;
- c) On the Euraxess Portugal website;
- d) On the E2S / P. PORTO website, in Portuguese and English, at:
<https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>

September 09th, 2024.

The President of E2S | P.PORTO

Prof.^a Doutora Cristina Prudêncio
(Principal Coordinating Professor)